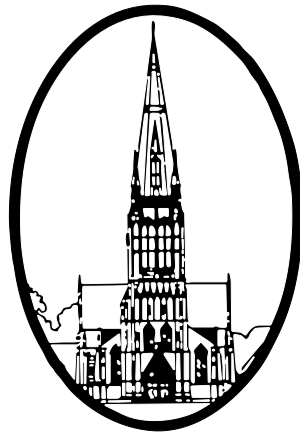


# St. Mary's C. of E. Primary School

*"St Mary's.... feeding the mind, body and spirit so  
we can be the best we can be."*



## Charging Policy

Revised: March 2023

Review date: March 2025

## Mission Statement and Values

*'Feeding the mind, body and spirit so we can be the best we can be.'*

We foster everyone's potential and hunger for learning by serving up a wonderful diet of generosity, sharing and a sense of belonging. We are here to serve our community and we welcome children from all faiths and none.

Sit around the table at St Mary's and you will discover a warm welcome and a great community!

The Spiritual Values to which we aspire are:

Kindness: in treating others as we would want to be treated ourselves.

Truth: in the choices we make and in our dealings with family, friends, school and community.

Courage: to stand up for what is right, overcome our fears and aspire to make a positive change.

Hope: about the future and know that tomorrow can be even better than today

Love: for ourselves and others, knowing that God loves us.

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

### Voluntary contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites all parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'.

This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses; outdoor adventure activities;

- visits to or by a theatre company;  
school trips abroad;
- year 6 school journey;
- musical events.

### Residential visits

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. We do make a charge to cover the costs of board, lodging and travel expenses.

### Swimming

The school organises swimming lessons for all children in year 4. These take place in school time and are part of the National Curriculum. We therefore make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part.

### Payments

St Marys is a cash free school, parents need to download the School Gateway App where they will be able to pay for Dinners/Breakfast Club/After School Club and trips.

### Breakfast Club/After School Club

To book a place in Breakfast Club/After School Club for your child you will need to log into the School Gateway app and book for your required dates a payment must be made at this time otherwise your child will not be booked in and will not be able to attend. Attendance must be booked in advance before the Thursday evening prior to any future dates that you require.

**Administration staff will not be able to book children onto the clubs**

Unfortunately, we are unable to refund any payments where a session has been missed or where a decision has been made that your child will no longer be attending the club. In the event that the school cancels a club, a refund for the missed sessions will be paid.

## Debts

The school has adopted a strict NO DEBT policy. Parent/Carers are to ensure that school meals/Breakfast Club and after school clubs are to be paid in advance..

Should the after-school clubs or breakfast club not be paid for on time. The child will not be able to attend the club. Parent/Carers will be informed and be asked to collect your child. A fine may be applicable in this instance.

