

# Accident and Incident Policy

Revised: June 2020  
Review date: As appropriate

## **Covid 19 appendix**

School is now open to Key Worker and Vulnerable children, with reception, nursery, year 1 and year 6 due to return over the course of this month.

## Accidents

Any child who sustains an injury needs to be helped and cared for (as we would normally). Staff dealing with bodily fluids or needing close contact, e.g. dressing a wound, needs to wear PPE which is available in all classrooms and playgrounds.

All accidents must be recorded in one of the books as per usual procedure, that are kept in the classrooms, playground and office.

-A child who has sustained a significant injury eg bumped head will need a first aider to check them over and the following procedure must be followed:

- Contact the office
- Jay (with PPE) will go to the child and assess the injury
- Children who need monitoring to sit on a plastic chair outside the office in sight of Jay
- Bumped head letter, sticker and call home to be carried out as usual

-A child with a minor injury e.g. a graze can be cared for by any adult in their bubble and following usual procedures. First aid wipes etc. are in the playground boxes and medical room.

## Incidents

Any behavior incidents that are not able to be solved using our Stay on Green Policy to be referred to SLT.

## Other first aiders in school

Gloria – full

Hamere - paediatric

Melissa- paediatric

Scott- paediatric

Domonique – paediatric

In Jay's absence other staff will be expected to attend to an emergency